



*Working together to
build successful futures*



Welcome to...

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Mission Statement

Our belief is that the most important aspect of recruitment in the eyes of both Candidates and Companies is to receive an effective, professional and honest service. We act with integrity and respect the individual dignity of each person, demonstrating commitment that exceeds your expectations.

Vision Statement

We will continually look for ways of improving and developing a personalised service to our Customers. We are totally committed to providing a service genuinely built on long term business partnerships. Recognised as one of the premier recruitment specialists for HR and Training professionals.

Elite Human Resources

The Company

Elite Human Resources, established in 1994 and formerly known as Elite Appointments, is a specialist Human Resources and Training recruitment company, focused on meeting the needs of our Clients through the placing of permanent and interim HR and Training professionals. We work with Candidates at all levels throughout their careers, from Administrators through to Directors. Although we predominantly operate along the South Coast, we have the experience and capability of placing Candidates anywhere in the UK and Europe.

Our team include, CIPD qualified and industry experienced Consultants devoted to providing a high quality and proficient service within all sectors of commerce and industry.

We understand how difficult it is to find the right people and to retain them. We value our relationships and provide personalised care to Clients and Candidates throughout the entire recruitment process.

Each assignment is met with total dedication and professionalism to ensure the highest quality Customer satisfaction.

With our parent company **Key Recruitment Limited** and our sister company **Key Executives**, Elite Human Resources has the infrastructure and staff support in a wide range of business sectors. Whatever the position, we have the capability to recruit at all levels.

How We Operate

Elite Human Resources recruits purely on merit and has a strong commitment to equal opportunities, both when recruiting Consultants and when supplying Candidates to Clients.

Elite Human Resources recognises that our strength is invested in the competence and the ability of the HR professionals we place. Whether we are offering a full pro-active search and selection process, or a database search recruitment method, we work with Candidates to enhance their career needs, and Clients by offering unrivalled access to HR and Training professionals at all levels.



Our Clients

Elite Human Resources have a wealth of experience in the recruitment of Human Resources & Training professionals. Our Clients include many major blue chip companies and household names.

Understanding how our Clients operate as a business is fundamental to our approach. Emphasis is placed on having a comprehensive insight into our Client companies, really exploring their cultures, objectives, and long term business plans. By getting to know how our Clients work, we are able then to search for the right Candidates that meets their requirements.

All prospective Candidates have a comprehensive competency based interview with a fully trained member of our team. From the interview information, we are able to ensure that we match both skill set and personality, together with career aspirations in order that we match Candidates and Clients effectively.

From our initial meeting to establish our Clients needs, we make certain that the whole process is managed effectively for all parties. Elite Human Resources professionalism and expertise ensures that we are able to deliver the high quality service our Clients and Candidates deserve.

Client Testimonials

“I felt Elite offered a high quality professional service, actively managed the assignment and worked with me very closely without over doing it. I will certainly use Elite again and have no hesitation in recommending them.”

– Human Resources Manager – Manufacturing

“The service was speedy, calls were always returned when promised, and I was kept informed. Excellent service!”

– Head of Human Resources – Public Sector

“Our Consultant kept in regular contact with us and provided us with a very high quality selection of candidates to choose from. Professional and friendly.”

– Senior Account Manager – Financial Services

“Elite HR kept me informed along the whole process. They presented great candidates who have potential and during the whole process they were efficient to deal with.”

– Head of Human Resources – National Retail Chain

“Elite HR really understands a client’s resource needs. They act professionally, thoroughly and quickly to provide a range of candidates and ultimately find the correct match for your business’s resource and cultural requirements. They are “Key” to a Company’s resource strategy.”

– HR Officer – Retail Company



Our Candidates

Making sure that we truly understand what our Candidates want in their future careers, as well as having a real appreciation of what they have achieved, is vital. Having a thorough understanding of our Candidates career needs and aspirations is our number one priority, and enables us to help them make the right career move.

Whether you are just starting out in your career, or you are a seasoned professional with many years experience in HR or Training, our team of experienced and qualified Consultants are best placed to help you.

Once we have secured a position, we are able to help the Candidate settle into their new role by offering a Post Placement Mentoring service, conducted by an independent qualified Consultant for the first few months in their new role. This can be a useful support function whilst they are finding their feet in a new environment.

We have experienced Candidates registered at all levels, covering all disciplines and specialist areas of HR.

We build long term relationships with all of our Candidates, ensuring that we are there for them at every stage of the process, offering support and advice whenever needed. This is part of our commitment to them and helps us match the right person to the right job opportunity.

Candidate Testimonials

“One of the few Consultancy’s who remained pro-active after registration with good contact and feedback. Will certainly contact you if the opportunity arises in my new role.”

– Personnel Officer

“I have been really impressed by Elite HR throughout, your service is high quality, open and honest and friendly, Should I need to recruit I will have no hesitation in working with you.”

– HR Director

“As a candidate and a user of Elite HR’s services, I have always found them professional, knowledgeable and honest. We have built a strong relationship over a short period of time and I would have no hesitation in using them again or recommending them if you are looking.”

– HR Manager

“It was great not to be put forward for inappropriate jobs as other agencies have done. I was very impressed by the service provided and by the professionalism of all those I dealt with at Elite HR. Many thanks for your help.”

– HR Officer

“The team have been excellent. They have made me feel that they genuinely want to help me find a position and that I’m not just another ‘candidate’. They have showed professionalism every time I have spoken to them.”

– HR Administrator

Elite Executive

Elite Executive specialise in senior level recruitment within the HR & Training market. Often undertaking assignments whereby the more traditional methods of recruitment have failed to provide the calibre of Candidate required. Whether this is for a specialist Compensation and Benefits Manager or perhaps a European Human Resources Director, this method of pro-active search lends itself ideally to these more challenging roles.

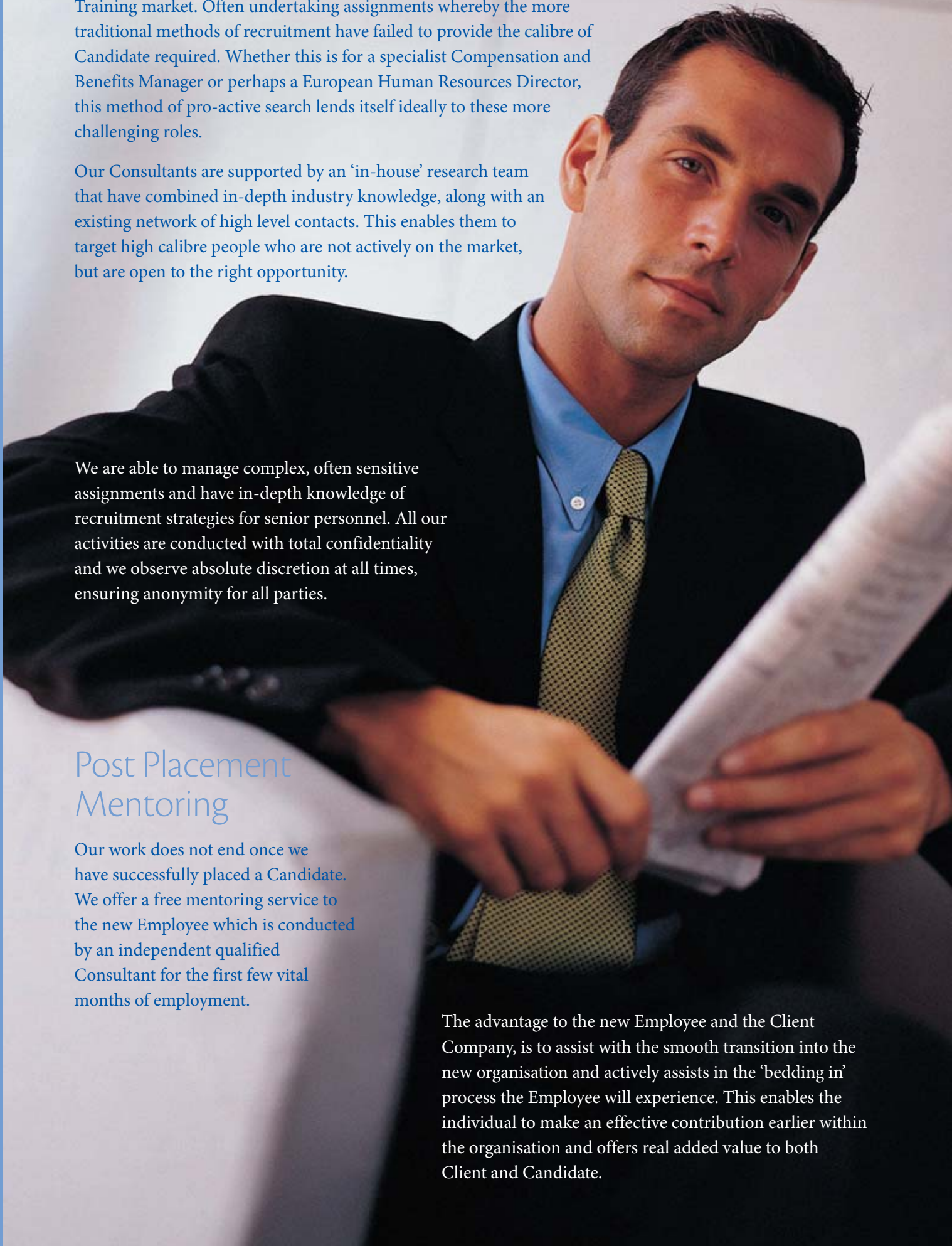
Our Consultants are supported by an 'in-house' research team that have combined in-depth industry knowledge, along with an existing network of high level contacts. This enables them to target high calibre people who are not actively on the market, but are open to the right opportunity.

We are able to manage complex, often sensitive assignments and have in-depth knowledge of recruitment strategies for senior personnel. All our activities are conducted with total confidentiality and we observe absolute discretion at all times, ensuring anonymity for all parties.

Post Placement Mentoring

Our work does not end once we have successfully placed a Candidate. We offer a free mentoring service to the new Employee which is conducted by an independent qualified Consultant for the first few vital months of employment.

The advantage to the new Employee and the Client Company, is to assist with the smooth transition into the new organisation and actively assists in the 'bedding in' process the Employee will experience. This enables the individual to make an effective contribution earlier within the organisation and offers real added value to both Client and Candidate.



The Group

Elite HR are part of the **Key Recruitment group of companies** which was established in 2000, consisting of **Key Recruitment Limited** and **Key Executives**. The group boasts a broad focus, providing recruitment solutions through the whole spectrum of employment, from shop floor to boardroom, with the capability to recruit at all levels, whatever the position – contract, permanent and temporary labour.

As a group, we are able to provide our Clients with a complete recruitment solution which means they are able to make one point of contact to establish all of their needs.

For further information please visit our websites or call us today.



*'Where Key Values
make the difference'*
www.keyrecruitment.net



*'Working together to
build successful futures'*
www.elite-hr.co.uk



'Searching for excellence'
www.keyexecutives.co.uk

*Commitment
that exceeds your
expectations*

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